

Embassy of Belgium in Jakarta is hiring:

## ***Gardener at the residence of the Belgian Embassy***

As a gardener, you are part of a team that reports to the ambassador, his partner or his delegate.

Your tasks:

- Maintain garden: lawns and plants (mowing, weeding, watering, etc.)
- Uproot/plant according to the season
- Prune shrubs and trees, make sure tree leaves do not clog the rainwater gutters
- Maintain indoor plants
  
- Cleaning of swimming pool
- Control of water quality and application of chemicals
- Operation and Maintenance of filter system and pumps
  
- Maintenance of fish pond: control of water level and pumping system, check on water quality and condition of fish, feeding of fish
  
- Other practical tasks on the residence

Requirements:

- No degree required
- Previous experience with gardening and pool maintenance: minimum 5 years
- Clean criminal record (Surat Keterangan Catatan Kepolisian)
- Languages: Bahasa Indonesia and basic level of English

Behavioral skills:

- Green fingers
- Flexible in tasks
- Reliable/trust worthy/loyal
- Open and respectful towards others
- Proactive

We offer you:

- Full time job (40 hour on 5 day working week): one year contract with 3 months trial period, after 1 year contract will be indefinite.
- Competitive salary (gross monthly salary of 4.900.000 IDR)
- Health Insurance (BPJS and additional private insurance with Prudential)
- 15 leave days + 14 bank holidays (some from Indonesian calendar, some from Belgian calendar)

Procedure:

- Please send your curriculum vitae and motivation letter in either English or Indonesian to [jakarta@diplobel.fed.be](mailto:jakarta@diplobel.fed.be) with subject "VACANCY GARDENER". Or send your file to our office: Embassy of Belgium, Deutsche Bank Building, 16<sup>th</sup> floor, Imam Bonjol 80, Bundaran HI, Jakarta Pusat, to attention of "Recruitment Officer"
- After a first selection based on the CV and motivation letter, a selection of candidates will be invited for an interview in which previous experience and motivation will be discussed.
- Start of employment contract as from July 1<sup>st</sup> 2023

Applications are received until 31/03/2023